

**Gilsum Board of Selectmens Meeting  
October 18, 2021 6:00 pm  
held in Gilsum Public Library**

**Board present Bart Cushing, Vicki Ayer, and Clem Louder  
Selectmens Asst. Olivia Rodriguez**

6:00 pm Cushing calls meeting to order

**Landfill discussion**

Cushing- It was suggested to talk with DES to get the answer that the project meets guidelines for ARPA.

\*Reads confirmation email\*

CWSRF project under mandate (needs excavator) for proper capping of facility. If not in compliance it could be a big issue.

Louder- We are at a deadline. I'm ready to start this project but i'd like public hearing and try to use unused tax money towards the dump to then use covid money to distribute for other needs.

Ayer- I think that is a good idea. Can we email SRW the quote that we are looking at and let them know the intention to use these funds for this project?

Cushing- I think we need something concrete to move ahead with this. Bill Patenaude is uniquely qualified to do this project.

Audience- Does the contract have to specify where the funds come from?

Cushing- We need to vote to authorize it.

Ayer- It was not appropriated in the budget. We need to use 25 percent of ARPA to go forward.

Cushing- My motion is this vote will be dedicated for Bill Patenaude as otherwise authorized.

Louder- Id like a public hearing, can't we just approve with 25,000 of ARPA.

I believe that we have to write "74,700 in ARPA", but also write "from other funds if possible."

Cushing- Could state "or other authorized sources" to allow for flexibility.

**Motion made by Bart Cushing as follows:**

Whereas the landfill sloping, cap and monitor well needs to be restored, this vote will dedicate \$74,700.00 of the ARPA funds received by and scheduled to be received by the town to complete this work or other authorized funding sources. Further to authorize Bill Patenaude Excavation to complete the work per proposal dated 9/25/2021 for the sum of \$74,700.00.

Seconded by: Louder

Vote: Cushing-Yes, Louder-Yes, Ayer-yes

Motion Passed 10/18/2021

Bill signing and Financial

### **Motion made to accept checks**

Ayer 2nds

Vote: Cushing-Yes, Ayer-Yes, Louder-Yes

### **Motion passed to approve Checklist 10/18/21**

Ayer- Andy gets 350 & 350. Checks are once a year payments for the treasurer to do the deposits for clerk and tax collector. It is a flat fee. How are we going to go forward with this? We need to decide something for Angy going forward.

Ayer- I thought we paid mower rental.

Cushing- 8/9 only rental was with Harlyn, we should double check.

Ayer- Staples credit card account is frozen until the new card comes in.

Cushing- MS 434- did talk with MRI, with Christian. \*Reads form aloud from MRI recommendation as it relates to Lenore\*

I'm concerned that this is a response from a letter from selectmen Ayer.

\*Reads Ayer's Letter\*

Ayer- Quickbook payroll switched over to MRI. NHES payroll liabilities have been done on a monthly basis. MRI took it over and we went to a quarterly. It was done for many years here.

### **Gilman construction bill discussed**

Cushing- I did reach out to Janie Dow.

Ayer- Janie Dowe said if Gilman's bill wanted, we would have to reclassify that bill. It has to be consistent.

Cushing- \*Reads reply email from Dowe to Ayer\*

Ayer- We did not appropriate 4199 we have to budget for that for the type of work for Gilman.

Cushing- It would be true except for the fact it was a one-off, before I made those changes I sought professional opinion.

Louder- If they don't have money appropriated, if we cut road agent short then that's a problem.

Ayer- Balance under 4199 is Gilman's bill and there is \$0.00 dollars in it. If we had appropriated one dollar we could have transferred money. We have to find it within this budget.

Cushing- How about we get recommendations and move forward.

Betsy Cushing- call MRI and let them know they are still needed.

Cushing- I don't think MRI wants to be involved with a contentious relationship. With the audit process Lenore will be needed to assist in that effort. She has offered a willingness to do that.

Ayer- Angie expressed frustration on having restrictions. MRI was taking away some of her abilities.

### **Motion made by Cushing for Lenore to receive \$20.00 per hour**

Louder 2nds

Vote: Cushing-Yes, Louder- Yes, Ayer- Yes

**Motion Passed 10/18/21**

Ayer- I need selectmen's questionnaire. We have eleven days to complete this audit for broadband. \$10,000 to do broadband audit. These are internal controls set by accounting board that are needed to be followed.

Checks and Balances.

Ayer- So Betsy can generate reports with filters. Betsy has the collection when we sell municipal property. The problem is we are not overseeing it, we have to do it weekly.

Cushing- A monthly would do unless it's over \$1,500.

Ayer- We have to know when these deposits go in. We need to verify the deposits weekly.

It's the same as an invoice.

Cushing- Who is the one who will be administering this?

Ayer- The question was, what is the procedure for selectmen to verify deposits. I ask to view these. We failed that question and if we want to continue failing it then we stay the same. Or we find a way to correct it.

Betsy- Go back to basics. Deposit slips- bring to meeting to be looked at and then put away. So you would like just the slips not the checks. I will hold them and give them to you.

Cushing- Should be a copy and the original should be retained.

Highway Dept.

Cushing- Employee is back to work. Has been discussed in getting his healthcare in place. Monthly amount depends on income 20/21. It would be on a reimbursement basis. Somewhere in the \$700.00 dollar range.

Ayer- We have to do 100 percent.

Cushing- I think we voted to take away insurance.

Ayer- Intent in vote was different. I did not believe the vote was intended to get rid of health insurance.

Cushing- Highway dept. Employee was out for an extended period of time. He was out for eight days so it is up to the board if we want to reimburse, given to docs orders to be out.

Ayer- I think we should use ARPA, there were two different programs.

Cushing- The easiest way is to pay him for his hours. Run it through payroll and be specific with one time deal that had to do with covid to not set president.

**Louder makes motion to payroll with money that was allocated for following medical guidelines for this situation.**

Cushing 2nds

Vote: Louder-Yes, Cushing-Yes, Ayer-Yes

**Motion passed to compensate employee for eight days, eight hours per day lost, due to following medical guidelines due to covid 10/20/21**

Cushing- Long term goal to have selectmen have their own computer and desk.

Audience- 10x10 basement spot/ possibility for selectmen and selectmen assistant.

Cushing- We have a corrections officer that worked with DCYF interested in volunteer work in Gilsum.

Ayer- Can we appoint him?

Betsy- He's also a policeman, he's coming tomorrow night to fill out a job application. I told him it was volunteer work but he wants to give back.

Ayer- We have referred to someone to the Welfare officer.

Cushing- I think if we appointed him that would be his first job.

Cushing- \* Reads Dwight's email aloud\* about application for solar exemption.

Louder- Doesn't avitar have to be involved for appraisal.

Discussion about MS 232 & appropriation- what is under.

Legal-need to transfer money into it.

Betsy- according to Jamie Dowe the money should be moved sooner then later before it runs into the red.

Ayer- Payroll expenses include all payment liabilities.

If we take money from one account to another then we have more transfers and more could go into the red.

Louder- We haven't been drawing out of it, I don't understand why it is low.

Ayer- This is the taxes the town has to pay. 616-586 we lowered. I would suggest you look at 232 that we signed. Salary is still there.

Louder- I suggest we take a week off and think about this. We have to get the town clerk out of the red and not transfer and put someone else in the red.

Cushing- Alright well that will be on next week's agenda.

Mr. Stanley S.- My paperwork from buying property had to go to the county office for deeds. My map shows me owning the road/ my neighbors map shows him owning the same road. I have the right of way on my deed. The Sheriff's office is involved and coming up to my property tomorrow. I'll show them the map. It's my legal right to use this road. They are going to notify my neighbour to let him know I have the right to use that road.

Ayer- Is there anything you need from Selectboard?

Mr. Stanley S.- No, I just wanted to inform.

20 Nash corner road- illegal RB&B RV on property.

Insurance settlement/ reimbursement/ Shall town vote to sponsor health benefits

Voted down health insurance

Individuals can sponsor it and get reimbursement

Insurance was cancelled ( not through the town)

Town sponsor failed 80 /20

Ayer- My understanding was it was going to be the same.

David- But the petition failed.

Louder- Blanket policy- There's an advantage to having private policy for each individual.

Cushing motions to adjourn

Ayer 2nds

Meeting adjourned 9:45 p.m

Minutes submitted by Olivia Rodriguez

Minutes approved

Signature

Date

Bart Cushing

Vicki Ayer

Clem Louder