

**Gilsum Board of Selectmens Meeting  
September 27, 2021 6:00 pm  
held in Gilsum Public Library**

**Board present Bart Cushing, Vicki Ayer, and Clem Louder  
Selectmens Asst. Olivia Rodriguez**

6:00 pm Cushings calls meeting to order

Ayer- Olivia will work Mondays from 12-8 attending the Selectmens Meetings to take Minutes. 2 hours of flex time during the week to answer emails and prepare minutes. Total of 10 scheduled hours per week plus additional hours as needed by the board. Open office hours on Monday to be determined possibly 2:00-5:30

**9/20/21 Minutes-**

Ayer- did not post minutes within required 5 days, contributing factor was spent too much time researching / gathering equipment rental prices for the Road Agent, corrective action going forward to avoid this error will be to have the Road Agent gather the Highway Depts necessary information.

**Invoices-** reviewed

Avatars April invoice for Town Clerk of \$1000 & \$4950 received. Discussion of the \$1000 invoice should be a discount applied to the \$4950 invoice. Board approved a \$4950 payment.

**Motion passed to approve checklist 9/20/21-**

Ayer motions to approve, lounder 2nds

vote Cushing-yes. Ayer-yes. Louder-yes

Motion passed

Town Covert cleaning/ tabled topic for next week

Cushing- Gilman construction should be charged legal, it shouldn't go onto the Highway department budget. Any discussion?

Ayer- Have you checked with DRA?

Cushing- No, I have not checked with DRA, but I have discussed with the lawyer. That is part of a legal settlement. Other than attempting to clean the culvert, it had nothing to do with the Highway Department. So I would think legal settlement would be under legal.

Ayer- So the culvert is the town's responsibility, Correct?

Cushing- Right but the bill included things done that were outside of just taking care of the colvert.

Ayer- Can we table this till next week and confirm with DRA?

Ayer: Penny is no longer the Gilsum rep, Janie Dowe is. So we have to update any emails. Pennys onto a different department now.

I wonder if we are going to have to change anything in quickbooks to do this, because we have everythings categorized in payroll due to the fire department.

**MS-434-** Revised Estimated Revenues due 9/1/21 to DRA

Cushing- Office staff helped with working on MS-434.

MRI will prepare the MS-434 at a rate of \$70 per hour  
Sept. 1st was the revision due date to submit to MRI.

**IRS Payroll Liabilities-** Past due amounts to be paid by MRI

Ayer: 17,000 worth of overlay last year. Abatement issued ( can request overlay to off-set abatements)

Overlay off-sets abatements.

Yield tax- will be increased to 4,320

Ayer: We need to work collaboratively, Lanore needs assistance  
Training in own individual departments.

**Chris Lane-** questions regarding substantial increase in assessment without any improvements, 3+ acres of land is unusable due to wetlands would like assessment to reflect that.

Olivia & Ayer to contact Avatar.

Chris Lane enterprise discussed (view changed from 3 percent to 13 percent)

Chris- Taxes have doubled, also there is a drainage problem in the field.

Ayer: Have you verified the current tax card (depreciations)?

Chris: Yes, Card does not reflect 5.2 acres, 3.7 wetlands.

Ayer: We need survey specifications I will email Chad from (survey contact) and pull out maps of adjoining properties.

**7:02 pm Cushing calls the ARPA Public Hearing to order**

Cushing: Any input as to how we spend the ARPA fund?

Ralph: If the selectman has main ideas for the spending we can go off of that.

Louder: The roads could use maintenance.

Cushing: Also funds could go towards the town dump- fixing landfill (overgrowth, no cover, water, sewer, mitigation, monitor well) excavator would be needed. It also needs to be graded. Could possibly take up to 2-3 years worth of work spread out, and cost roughly 45-60 grand. Needs confirmation to get the okay for federal guidelines of the ARPA fund.

Ralph: What about the possibility of a new park? Non-profit organizations have been hurt from covid ( rock swap not being held).

Also the historical society could be renovated. The roof has been replaced with organic shingles.

Cushing: There is a time and cost component on culverts ( climate change). Also the ARPA funds must be spent by 2024, if it does not get spent it must be sent back.

What does the fund cover as far as equipment goes?

Louder: We also have a good amount in money reserves. If we chose to spend the ARPA fund on one thing it will free up money to use the reserve towards something else that needs to get done.

Louder: We Have never rebuilt the roads so it would take a lot of money, perfect roads also equal faster drivers.

Ralph: We could use the fund for multiple different recreational spaces such as: next to the library, behind the historical society, maintenance of the tennis court. Rec has been the principal income for non-profit organizations.

Bruce Murphey-It would be nice to have separate meeting for use of the ARPA fund

Louder motions to accept ARPA funds of 84,170.46

Ayer seconds

vote Cushing-yes, Ayer-yes, Louder-yes

Motion to accept ARPA funds passed

Cushing motions to accept supplemental ARPA funds of \$8,668

Louder 2nds

vote Cushing-yes, Ayer-yes, Louder-yes

Motion to accept ARPA supplemental funds passed

**Public Hearing Closed 7:52 pm**

Public meeting resumes at 7:52 pm.

DOT follow up materials Re-discuss next week.

**Highway Dept Road Agent Maguire not present Cushing giving update**

**Equipment Rental Bid 9/20/21 Request-** will review next week

**Vessel Rock Rd-** needs hot patch

**Grader-** needs an engine seal

**5500 Truck-** still at Monadnock Ford no idea when parts will be in

**curbing-** still available

**JP Trucking-** State rate sheet including delivery prices supplied Garland Pit in Alstead

Discussion- State rates which are lower are available for Gilsum should be used, NH DOT to supply Ayer with a copy of The State Rate Sheet this week. Road Agent has access to all state rates including Reeds for state rates to fix the International.

**Welfare Officer Heather Hurd-**

Ayer- Heather has been unable to retrieve non public welfare records from the Clerk. This is preventing Heather from performing her duties of maintaining privacy for residents. The Welfare Officer has a locked office and the non public records should be available. The Clerk has no authority to view names of residents or their files, it is all non-public information. This has been an issue since the welfare officer was granted a dedicated secure office space. I would like the Welfare Dept to have their records.

Heather to move the non public records to the Welfare office.

Louder motions to adjourn

Cushing 2nds

Meeting adjourned 8:28 p.m

Minutes submitted by Olivia Rodriguez

Minutes approved

Signature

Date

Bart Cushing

Vicki Ayer

Clem Louder