

**Gilsum Board of Selectmens Meeting  
January 24, 2022 6:00 pm  
held in Gilsum Public Library**

**Board present Bart Cushing, Vicki Ayer, and Clem Louder  
Selectmens Asst. Olivia Rodriguez**

6:04 pm Cushing calls meeting to order

Cushing- We are being broadcasted live this evening.

**01/17/22 Meeting minutes read by Cushing**

**Louder motions to approve 01/17/22 Minutes as amended**

Cushing 2nds

Vote: Unanimous

**Motion passed**

**Bill Signing-Financial**

**Louder makes motion to approve checklist 01/24/22**

Cushing 2nds

Vote: Cushing- Yes, Louder- Yes

Ayer- Abstained

**Motion passed**

Ayer- I abstain in the current year 2022 based on transfers and changes in the budget recently. I'd like to see the detailed report. Math is in error with salary for elected officials.

**State rates for fuel & oil discussed**

Betsy Cushing- Please note that the live broadcast is not the same form as usual. Comments are being restricted.

**RIMA- Use of H&R Block services vs. Plodzik & Sanderson accountant services discussed**

Cushing- We have to send 10-99's & W-2's to our employees. Lenore is not comfortable doing the federal filings and the state filings.

I'll call and find out what both of them have for the cost of payroll.

**Cushing makes motion to have outside source do payroll, will use service of lower cost of either P&S or RIMA**

Louder 2nds

Vote: Unanimous

**Motion passed**

### **Security- outline DRA inputs discussion**

Cushing- Access was changed for Jane Wing on DRA.

Ayer- It's been changed now that Betsy and Jane are administrators as well as me. They were users with upload capabilities. Now that they are administrators they can change all the Budget numbers/ can change all records at will. It was suggested by DRA that there should be one administrator and then lower levels.

Cushing- Jane needed more capability on DRA to do her work.

Ayer- Originally it's the Selectmen's Assistant that should be the Municipal Administrator so that way there's only one person to have the power to make these changes.

### **Warrant Articles**

#### **Fire Dept. Vehicle Ex Trust- discussed**

**Mac Rd Colvert discussed** - Need to wait for St. Pierre's budget estimate.

#### **Audit Fund discussion- need changed wording for Warrant Article**

Cushing- Announcement from the current Tax Collector that she will not be running again. Will need an Audit.

#### **5 Year Revaluation of Town (state required) discussed**

#### **Unassigned fund balance discussed**

Ayer- Not a dollar amount you can count daily. It is dependent on taxes.

#### **ARPA funds for dump- Put in General Fund**

**Cushing-** Need to come up with a way to word it.

#### **Library and Town Office Article- discussed**

**Ayer-** We should know how much we need to reimburse the Library Trustees.

**Betsy-** Town wall is not finished being built.

#### **Tax Collector/ Road Agent/ treasurer/ Town Clerk- discussion**

Cushing- Town vote to appoint a couple of these elected positions. Town clerk has to be a resident of the town and has to be voted in. Tax Collector, Road Agent and Treasurer can be appointed. Anything we would vote on by the town would not be valid until the following year.

Town clerk has felt that a 3 year term would be best based on time it takes in training of individual. Should be a Warrant Article. Harlen has been advocating for that as well.

#### **Cemetery Equipment Fund- discussed**

**Ayer makes motion for Selectboard to sign and approve CCI contract**

Louder 2nds

Vote: Unanimous

**Motion passed**

**Selectmen's Assistant position review-** discussed

Cushing- Would like to see notes on the timecard of duties performed through-out the week

**Letter from Attorney General's Office-** presented by Cushing

Allegations in letter about Selectmen- tabled topic

Louder motions to adjourn

Cushing 2nds

Meeting adjourned 8:47 p.m

Minutes submitted by Olivia Rodriguez

Minutes approved

Signature

Date

Bart Cushing

Vicki Ayer

Clem Louder