

Board of Selectmen Minutes

May 10, 2021

Board Present: Bart Cushing, chair, Clement Louder, & Victoria Ayer

Meeting CTO 6:02 pm

Business Discussed:

Acceptance of previous board minutes -

April 19, 2021 motion made by Victoria, 2nd by Clement, motion passed.

April 26, 2021 discussions to change word exception to extension, then motion made by Bart, 2nd by Victoria, motion passed.

May 3, 2021 motion made by Victoria, 2nd by Clement, motion passed.

Highway Department:

1. Bart sent a letter to David Zuwalick on April 29, 2021 regarding the beaver situation on Hammond Hollow Road (per selectmen's meeting dated April 26, 2021). No response from Mr. Zuwalick as of May 10th, Harlan suggested we wait another week.
2. Dump - Bill Patnode and his buzz excavator is reserved to start the 3rd week of June. This is phase one as discussed in the May 3rd selectmen's meeting. He will cut and remove as much of the growth as possible. Victoria suggested that we use the tree removal funds to pay for this phase of the project. Board agreed that they needed to show good faith and the project shouldn't be delayed. Questions arose as to the time frame of the next two phases of the project and how difficult it would be to access the "rainy day fund".
3. Scrap drive - Harlan had a few loads brought to the school on Saturday. Harlan has another load to bring to the box on Mack Road this week.
4. Motion made by Clement and 2nd by Bart to have the Town Clerk get a replacement title on the 2008 dump truck, motion passed.
5. Harlan raked out the dump road.
6. Harlan had a few questions on his line item budget as things appeared to have gone to the wrong places. Bart will have the accountant fix these. Also Harlan suggested if he got to see the invoices first he could earmark them and approve them to be paid.
7. Harlan reserved the mower to mow the side of the roads the week of September 13-17. \$3,400.00 40 hrs. Bart supplied his email contact so a contract will be made and mailed back.
8. Harlan provided a cost on equipment rental for Maguire Construction. \$90.00 hr. Everything included, covers all costs. 3 pieces of equipment to rent: excavator, backhoe, bulldozer.
9. Bart to check with Primex on what we have for insurance coverage if we rent items like the mower.

10. Banks road - regarding selectmen's minutes on May 3rd Bart will discuss the plan with the conservation committee at their next meeting.
11. Victoria took the webinar on class VI road and discussed the same.
12. Old Marlow Road - Harlan will bring in dirt to fill the holes.

Tax collector/Town clerk/Treasurer:delegation of authority for any of these positions to be able to deposit funds ~~in case of an emergency~~ was signed by all three of the selectmen.

Tax collector : Sara was not present but Betsy did summerize to say that Sara had been in the office and was learning the tax collectors program with Avitar.

Town Clerk: No report was given. Victoria had discovered in preparing for the audit that 300 E-Reg transactions were logged in last year. (E-Reg is the online pay system through Interware that Robin had been using in the role of Town Clerk). Open discussion was held on what should be done with it as Betsy now uses an Avitar clerk system and is happy not having online at this time. Victoria made a motion to turn Interware E-Reg back on, Clement 2nd the motion, vote failed. Decided to revisit this again in the future once the Town Clerk may have the time to implement.

Other:

- Bart gave a synopsis of the Planning Board meeting from last week. Announced that they would have a special meeting on May 18th to go over the 22 properties that had a noted zoning change. Also they met with the Gallaghers and chairman Roach gave his resignation for July 2021.
- Clement issued a building permit for woodshed on Nash Corner Road.
- Timber tax - original to owner, selectmen keep a copy, owner submit copy to DRA, they file a report to the state and then get it back to us. Selectmen make sure timber taxes are paid off of receipts.
- Issue from May 3rd with payroll checks. They ran incorrectly because payroll and quickbooks needed to be renewed, update to our system. At this time we are changing from desktop to network so we are able to have three logins not just one. Cindi of MRI was the only named user.
- Eversource - sent us inventory of taxable property for our town.
- DRA report. Re-evaluated and we comply
- Abatement for Heather Hurd. 2 things changed on her property card. Chad from Avitar gave his opinion. Motion made by Victoria and seconded by Clement to follow Avitars recommendation for abatement of Hurd property for 2020. Motion passed.
- Sarah Jones - Key to town office. Victoria to send email to her as Sarah had sent the original request to Victoria. It was discussed that a key shouldn't be needed at this time.
- Under other of May 3, 2021 selectmen minutes Victoria was going to draft a response letter back to Robin Cantara regarding request for additional payment. Victoria provided documentation to selectmen and will draft a letter to share with selectmen at the next meeting.

- ck ✓
- Gilsum Woods - Victoria wants to mail the chairman of the Gilsum Woods Association to ask them for their ~~by laws~~ ^{ROAD ACCESS FCC}. Trying to get documentation before a sale of abutting property takes place. (concerns about the road and if it is private or not and if they have documentation for their road). Bart to send letter

Motion to adjourn the meeting was made at 9pm by Bart, seconded by Clement and the motion passed.

Respectfully submitted by Betsy Cushing _____

Minutes approved

Date



5/17/21



5/17/21



5/17/21
