

Gilsum Board of Selectmens Meeting
June 1, 2021 2:00pm
held in Gilsum Public Library

2:00pm Cushing calls meeting to order

5/24/21 selectmens meeting minutes waived review until next meeting

highway department laborer Harlen Maguire would like to hire Dave Timmons as of 6/1/21 as laborer with a 60 day probationary period.

Cushing moves to approve Maguires request to hire Timmons

Louder 2nds

vote Cushing-yes, Ayer-yes, Louder-yes

motion to hire Timmons passed

tax recommittal warrant completed by P & S. The state required audit is when a tax collector Leaves office and prior to the new collector collecting taxes. This warrant requires selectmen approval.

Cushing motions to approve the warrant

Louder 2nds

vote Cushing-yes, Ayer-yes, Louder-yes

Motion passed recommittal warrant signed

Recommittal warrant will be delivered to Sara Oke Gilsums tax collector tonight by Cushing to begin collecting taxes .

1st tax bill of 2021 Selectmen are responsible to create the tax warrant for the first bill of 2021 once signed the warrant is delivered to the tax collector who can then send out tax bills. Ayer will contact avatar after this meeting to print the warrant for the selectmen's review at the next meeting.

weekly checklist Ayer notes error, a check for river monitoring was made out to **Ashuelot Valley**

Outdoor **Power** Equipment rather than Ashuelot River Local Advisory Committee

Louder motions to approve amended checklist

Ayer seconds

vote Cushing-yes, Ayer-yes, Louder-yes

motion to approve amended checklist passed.

EREG / BOAT / VITAL RECORDS Ayer would like to continue with online service allowing residence to complete transactions online as has been in place for a few years. Ayer expressed decisions should be based on what residents want rather than whether or not a clerk wants to learn current programs.

Cushing would only consider if Gilsum switched to Avatars online and only if the clerk would agree to offer online transactions.

Louder commented the prior clerk explained to the budget committee and board of selectmen this feature is a convenience for residence and makes the clerks job easier. Louder commented simplicity for officials should also be considered.

Ayer would like to see a decision made at the next meeting so we can update the town in the Selectmens letter for the Gilsum Bridge due June 11.

Siteground Hosting This platform allows management of Gilsum-NH.gov it turns codes into easy to use templates used to create and manage Gilsum-NH.gov. A host site is necessary.

The annual renewal is due June 19 and approximately \$180

Ayer motions to renew annual service

Louder 2nds

vote Cushing-yes, Ayer-yes, Louder-yes

Motion passed to renew siteground for one year

Gilsum-NH.gov official emails Ayer will set up official town emails @Gilsum-NH.gov using the Siteground platform which includes emails in annual fee. Twin Bridges Services is in the process of quoting cost options to manage official

town emails @Gilsum-NH.gov . Ayer will keep TBS updated.

Broadband update This is a very fluid situation the broadband committee is gathering information are in the review phase of all options. Gilsum will not be in the July Bond auction because we have never had an audit from a CPA firm. A n audit from a CPA firm is required for any type of loan. The bond bank requires a one year audit, a bond anticipation note from TD bank requires three-year audit.

Ayer cautioned a 3 year audit will show financial discrepancies of large amounts in 2018. Those discrepancies would likely result in a negative audit. Plodzik & Sanderson spoke with NH Municipal Bond Bank and P&S can complete the financial audit of one year by November so that Gilsum can make the January bond auction.

P&S will send an engagement letter for the selectmen to review.

The audit cost can be rolled into the bond and is approximately \$9000. The high price is due to Gilsum not having had an audit by a CPA firm in the past, It was also discussed that if Gilsum were to encounter the need to take a loan or a bond out for any other reason we would still face these problems and be denied the loan or bond without an audit.

Ayer will have an update of recommendations after further discussions with Broadband Committee, NHMBB (Tammy) , P&S(Mike), TD Bank (Keith Pike), CCI (Jeff McIver), Devine & Miillimet(Bond Atty L'Huieller), Gilsum contract Atty Ratagin.

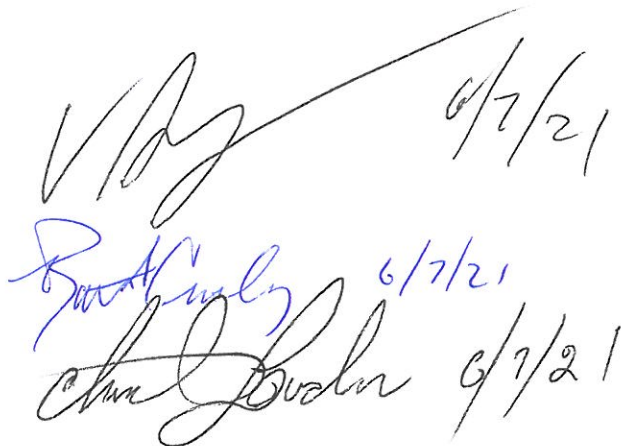
Cushing questioned costs for Gilsum.

Ayer CCI is contractually obligated to pay all principal and all interest of Gilsums bond, bond atty fees and contract atty fees but does not know what happens to the cost of the audit yet and will find out.

Gilsums personnel policy a copy was supplied to each Selectmen for review and suggested edits at the next selectmen's meeting.

Louder motions to adjourn the meeting
Ayer 2nds
vote Cushing-yes, Ayer-yes, Louder-yes
meeting adjourned at 2:20 pm

Minutes submitted by Vicki Ayer

Handwritten signatures and dates: Vicki Ayer 6/7/21, Dan Kelly 6/7/21, and John Louder 6/7/21.