

**Gilsum Board of Selectmens Meeting**  
**June 28, 2021 6:00pm**  
**Board present Bart Cushing, Vicki Ayer and Clem Louder**

6:02 pm Cushing calls meeting to order

**6/21/21 Minutes-**

Louder motions to approve minutes as written

Ayer 2nds

vote Cushing-yes, Ayer-yes, Louder-yes

Motion passed 6/21/21 Minutes approved

**6/23/21 Minutes-**

Ayer motions to approve minutes as written

Cushing 2nds

vote Cushing-yes, Ayer-yes, Louder-abstain

Motion passed 6/23/21 Minutes approved

July 5 2021 Board Meeting canceled

July 7, 2021 Board Meeting scheduled 6pm

**Highway Dept-** Grader auction ends 6/23/21.

**Dump Maintenance-** Tree cutting completed. Surface area covering, seeding & additional monitoring well are next steps.

Jason Ballou, Budget Committee Chair to contact DRA regarding process for using emergency funds for this project. Cushing to present plan of action and estimated costs.

**Trustee of Trust Funds-** Jason Ballou, a write in, has declined the position

**Checklist-**

Ayer motions to approve 6/28/21 checklist

Cushing 2nds

vote Cushing-yes, Ayer-yes, Louder-yes

Motion passed to approve checklist

**MRI / Quick books-**

Cushing- concerned with accuracy of MRI entries, long term goal should be to preform quick book activities in Gilsums office, an applicant with experience has expressed interest in the position of working with quick books, the current book keeper (Law) and treasurer (Lombara) have expressed they do not have an interest.

Ayer- Law confirmed she is willing to enter deposits and invoices into quick books, she currently and successfully preforms these duties for a non-profit.

Ayer recommends Law begin entering invoices and deposits rather than scanning over to MRI.

**Cleaning person-** needed. Town office, entry way, waiting room and bathrooms.

Ayer will ask prior applicants if interested.

**Hundred Nights Shelter-** A representative asked if Gilsum passed the warrant article for funding?  
An appropriation was passed for services without specific organizations named.  
Cushing to contact HNS for copy of original letter of request.

**Personnel Policy-** suggested edits discussed in preparation of future public hearing for policy amendment

**Fuel-** Cushing to gather cost options from several vendors including tax exempt and services.

**Profit & Loss review-**

MRSD- New fiscal year monthly statement will be supplied to Gilsum  
Mack Rd Culvert- Right Angle Engineering \$2500 should be under this account, location unknown  
Highway Block Grant- 5/3/21 deposit has not been entered into quick books.  
Plodzick & Sanderson- \$2000 tax recommittal audit & \$5000 financial audit, account assignment needs to be clarified.

**NH Welfare Assoc-** Membership application \$30 received in mail. Will forward to Heather Hurd Welfare Officer.

**Health Officer-** vacant position, required by law

**Exxon Mobile Credit Card-** Received 4 new exp. year cards. Highway Dept, Recreation Commission, Cemetery Committee & Fire Dept.

Ayer to draft a receipt of credit card for each dept head signature

**Avitar Assessing-** MRI has been added as a user.

Ayer- who authorized this?

Louder- The board did not authorize this, how did it happen?

Cushing- Twin Bridges Services created the users

Betsy Cushing- MRI is also on Tax Collect program.

Cushing- how do we correct this going forward?

Ayer- bring discussions to the board, one selectman cannot make authorizations it requires majority.

Cushing to contact MRI regarding access to Assessing and Collecting programs and TBS for explanation of adding users.

Louder motions to adjourn

Ayer 2nds

Meeting adjourned 8:53 pm

Minutes submitted by Vicki Ayer

Minutes approved

Signature

Date

Bart Cushing

Vicki Ayer

Clem Louder