

Gilsum Board of Selectmens Meeting
July 26, 2021 6:00pm
Board present Bart Cushing and Vicki Ayer

6:00 pm Cushing calls meeting to order

7/19/21 Minutes- will be reviewed next meeting

Invoices-reviewed vendor Orieley Auto Parts is always a Fire Dept invoice

Checklist-

Ayer motions to approve 7/26/21 checklist

Cushing 2nds

vote Cushing-yes, Ayer-yes

Motion passed to approve checklist

Selectmens Asst- Assessing, filing, resident interface, permits, annual report, DRA reports, approx 5-6 hours per week
J. Brown submitted an application and would like to be considered, is available 10-20 hours per week, mornings or afternoons with a set schedule. If only 5-6 hours per week it would need to be evening hours starting at 4pm.
Board will discuss at next meeting with Selectman Louder who is absent tonight.
Brown leaves meeting

Cushing- Brown appears to be good candidate, Ayer can you be available for initial training on Monday or Wednesday?

Ayer- Agree, Mondays would be beneficial to allow for interaction with Board prior to meeting.

Bruce Murphy- a clear description of duties from board to present to applicants would be beneficial

David Dauphin- Suggest waiting until Selectman Louder is present to make a decision

Cushing- Ayer to contact Brown to discuss limited hours ask what days she prefers.

Computer use discussion- 1 of 4 is slow but functions, new computer purchase

Cushing and Ayer express disappointment of proceedings of last meeting

Howard Bridge- State will inspect bridge

Highway Laborer- Timmons probationary period ends 8/1/21. Health Ins enrollment
Cushing to work with Timmons to explore best option

unused Highway Truck- Cushing to forward info to McFadden

Gilsum School Pavillion- School would like to install pavilion utilizing the schools grant.

Cushing motions to approve MRSD construct a pavillion at the school grounds

Ayer 2nds

vote Cushing-yes, Ayer-yes

Motion Passed

Timber Tax- 405-48

Ayer motions to approve warrant and certification for map-lot 405-48

Cushing 2nds

vote Cushing-yes, Ayer-yes

Motion passed

Quickbooks- direct deposit has not been entered \$

Welfare \$30 invoice was entered under Executive budget, needs to be entered under its own budget Direct Assistance.

Warrant Articles- board needs to transfer March approved amounts to Trustee of Trust Funds

DRA email- Budget Committee establishes sub account codes.

Mack Rd Culvert- \$2500 expenditure is currently under Highway budget it needs to be moved to Bank / Vessel Rd culvert trust fund expenditure. March vote changed the name of the trust to Banks / Mack Rd. Board also need to request \$2500 from trustee of trust funds.

Twin Bridges I.T. Services- Are only persons authorized to change account names in Quick books

Exxon Mobile Credit Card- Rec Commission need to know the PIN.
Ayer to contact Exxon

P.O. Boxes- Betsy discussion of changing Clerk and Collector mailing address of PO Box 36 to combine with Selectmens PO Box 67
No action taken

Frog Pond electric bill- The Rec Committee reimbursement invoice of \$18.19 approved.

MDS- Matt asked for clarification of when the monthly increase will begin. After Town Meeting and approval.

Minute Taker- Selectmens Asst will potentially assume duties

Vacant Town land between Town Hall and American Legion- A group of residents would like to clear the land for public use. Sarah Jones shared a Hometown Grant option.

Deputy Treasurer- Must be resident if Treasurers position is elected. Town employees who are bonded can be delegated duties from Treasurer.

Comcast Contract- Expires 2/23 and will automatically renew if no action by board. Selectmen can negotiate expanded service area, franchise fees or other providers. Ayer suggests review of contract.

Ayer motions to adjourn
Cushing 2nds
Meeting adjourned 8:34 pm

Minutes and thumb drive of audio submitted by Vicki Ayer

Minutes approved

Signature

Date

Bart Cushing

Vicki Ayer