

**Gilsum Board of Selectmens Meeting
March 27, 2023 6:00 pm
held in Gilsum Public Library
Board present Bart Cushing, Sally Struble, and Clem Louder
Selectmens Asst. Olivia Rodriguez**

6:04 pm Cushing calls meeting to order

Minutes for approval 03.20.23

Louder makes motion to approve 03/20/23 minutes as amended

Struble 2nds

Vote: Unanimous

Motion passed

MS-232 appropriations for 2023 year- Reviewed and signed by Selectboard

Louder motions to sign and approve MS-232 for 2023 year

Struble 2nds

Vote Unanimous

Motion passed

**Authorization for Sally Struble to sign checks at TD Bank-
Signed by Bart Cushing and Town Treasurer**

Bill Signing- Financial

Profit and Loss is in Selectmen's Office to view and updated weekly.

Struble makes motion to accept 03/27/23 check manifest

Louder 2nds

Vote: Unanimous

Motion passed

Invoice from Right Angle Engineering for Mack Road

Cushing- Project is done and the bill is rendered for services.

Funds can be used from expendable trust funds and ARPA funds.

To be reviewed next week and filed in the Selectmen's office.

Consolidated pin number- Currently unknown

Land Use Change Tax reviewed

Cushing motions to approve LUCT for Map 408 18-3 and Map 408 18-7

Struble 2nds

Vote Unanimous

Motion passed

Highway-

Truck repairs discussed

Road Agent present- Driveway permit for land on Eaton Hill

Harlen Maguire- I will have the homeowner come in and verify it. It is located about 175 feet up from a waterway.

Old Marlow Road culvert permit status-

Cushing- Permit from DES received. The Road Agent will oversee the Culvert operation. We currently have a wetlands permit but no shoreline permit as of yet.

Vessel Rock Road culvert permit status-

Cushing- Jon Buschbaum stated that once Marlow Road is done we will move on to Vessel Rock Road.

Line up paving- Road Agent to contact vendors

Gordon Enterprises Alteration of Terrain

Cushing- Gordon is waiting for state approval of alteration of terrain. Intent to cut is filed and excavation plans have been submitted. No previous documents are definitive on how big the grandfathered gravel pit is.

MRSD- Memorandum of Understanding

Louder- I will reach out and talk to Ralph Jerburg to get a jump start on it and meet with both Karen and Ralph.

Selectmen assignments to Boards- Briefly discussed

Welfare officer- RSA 33-A:3-a discussion

Struble- Committee is to govern the disposition of municipal records and have designated office space for retention of all municipal records. No records can be destroyed without permission of the state wide board. The length of retention is a minimum of seven years. It is a misdemeanor to destroy any records without state permission. If a Welfare Officer denies assistance they can appeal to Selectboard. Apeallers need to be impartial and not have participated in the initial decision.

Cushing- As previous Selectboard, one of our members has destroyed records and it was not discussed as a Board.

Ayer- The Town Board makes regulations and policies for the town. Information that I have comes from the welfare association and everything was verified with them. I absolutely followed the law.

Town Clerks number is currently listed on Town Website as a contact for any inquiries regarding Welfare

Louder motions to have all Welfare records returned to the Town Hall to be retained in the Town Office Security room

Struble 2nds

Vote Unanimous

Motion passed

Vicki Ayer to continue as Welfare Officer up to 30 days and all records are to be secured in Town Office, Ayer and Town Clerk to have keys to Security Office-
Agreed upon by Selectboard

Cushing motions to engage Drummond Woodsum to represent the town in 3M matter

Louder 2nds

Vote Unanimous

Motion passed

Cushing motions to appoint Vicki Ayer, Bill Whyte, Thomas Julius, and Heidi Bukoski as Planning Board members

Louder 2nds

Vote Unanimous

Motion passed

Office security- locks changed

Secure email system-

Cushing- Allen Treadwell contacted me and said he is working on putting an email system in place. We should be expecting an email soon about that.

Louder motions to adjourn

Struble 2nds

Meeting adjourned at 8:45 p.m.

Minutes submitted by Olivia Rodriguez

Minutes approved

Signature

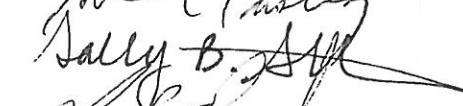
Date

Bart Cushing



4/3/23

Sally Struble



4/3/2023

Clem Louder



4/8/23

