

MONADNOCK REGIONAL SCHOOL DISTRICT  
School District Facility Use Application

Name of Organization: \_\_\_\_\_

Federal Tax ID# \_\_\_\_\_

This organization is: \_\_\_\_\_ school based or \_\_\_\_\_ a non-school group (check one)

Name of organization's representative: \_\_\_\_\_

Position or title of representative: \_\_\_\_\_

Street Address: \_\_\_\_\_

\_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip

Telephone Number: \_\_\_\_\_ Cell Phone Number \_\_\_\_\_

Email Address: \_\_\_\_\_

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Date(s) of event: \_\_\_\_\_

Name of facility/room requested: \_\_\_\_\_

Time duration of event including set-up and clean-up: \_\_\_\_\_

Start time of event: \_\_\_\_\_ End time of event: \_\_\_\_\_

School Equipment Requested: \_\_\_\_\_

Organizational equipment to be used: \_\_\_\_\_

Description of Activity: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number of participants expected: \_\_\_\_\_

Attached Certificate of Insurance: \_\_\_\_\_ (Initials of district personnel).

Rental Fee: \_\_\_\_\_ payable to the Monadnock Regional School District

Deposit Received in the amount of \_\_\_\_\_ on the date \_\_\_\_\_

Remainder of the fee will be due on date \_\_\_\_\_

\_\_\_\_\_ Check if requesting fee waiver

\_\_\_\_\_  
Signature of Organizational Representative

\_\_\_\_\_  
Date

Any activity for 250 or more people will require a crowd control officer (upon which town the activity is located in) and may require police security.

**Action by authorized personnel**

\_\_\_\_\_ Reviewed by Director or Chair of School Department \_\_\_\_\_  
Signature

\_\_\_\_\_ Reviewed by School Principal \_\_\_\_\_  
Signature

Action Take: Check one: \_\_\_\_\_ Approval \_\_\_\_\_ Denial

Additional Requirements or Comments:

\_\_\_\_\_  
Signature of Director of Building and Grounds \_\_\_\_\_ Date

Approved application will be sent to the organization.

### APPENDIX I: COVENANT NOT TO SUE AND INDEMNITY AGREEMENT

I \_\_\_\_\_ of \_\_\_\_\_ in the County of \_\_\_\_\_ and State of \_\_\_\_\_ in consideration of the right for use to utilize the School premises of the date and time as approved on my request for use of schools and granted by the School Board in the Monadnock School District, hereby covenant with said District, its School Board and their officers, agents, and employees, that I will never, at any time, sue said District, its School Board, or its officers, agents, and employees, for on account of any claim for damage arising out of the use of the premises as provided for in the permit granted to use and said school property.

I further agree that if said premises or any portion of the building, during the term of this permit, shall be damaged by the act, default or negligence of myself, my agents, employees, patrons, guests, or any other person admitted to the premises by myself, my agents, or employees, I will pay the Monadnock School District, through the School Board, upon demand, such sum as shall be necessary to restore the property to the conditions in which it existed prior to the damage.

I further agree to assume full responsibility for the character, acts and conduct of all persons admitted to the school premises or to any portion of said building, as granted under the permit given by the School Board; and I further agree to have on hand at all times sufficient personnel to maintain order and to protect all persons and the property of the Monadnock School District.

I further understand and agree, in indemnity, that the Monadnock School District, its School Board, officers, agents, employee, assume no responsibility whatsoever for the actions of myself or any person allowed on the premises under the School Board Permit and I hereby release from any liability of any kind of nature the Monadnock Regional School District, its School Board, officers, agents, and employees, for any loss or damage to my property or person which may be caused as a result of the use of this permit. I also further agree that I will save harmless and defend the Monadnock School District, its School Board, officers, agents, and employees, from all claims, judgments, suits, costs, charges, damages and expenses of any nature whoever that may accrue to persons or property on account of or arising by reasons of the occupancy of the premises under this permit.

Date: \_\_\_\_\_

SIGNATURE \_\_\_\_\_