

**Town of Gilsum  
PLANNING BOARD  
MEETING MINUTES**

**March 13, 2025**

**Board Present:** Vicki Ayer, Chair; Tom Julius, Member; and Brian Bazarnicki, *Ex Officio*

**Present via Zoom:** Carol Ogilvie, Alternate Member

**Also Present:** Josh \_\_\_\_\_

**CTO:** Chair Ayers called the meeting to order at 7:25 P.M.

**I. Preliminary Discussion**

Josh \_\_\_\_\_ came before the Board to discuss the possibility of re-opening the Gilsum Village Store. He stated that he and his wife are interested in opening the store and keeping it much as it was in the past. They don't intend to have full groceries, but will have food, sandwiches, coffee, etc.

The members agreed that this would not need Site Plan Review because this is a permitted use, and one that has been in that building for decades prior to the last use as the Cidery.

*On a motion by Tom Julius/seconded by Brian Bazarnicki, the Board voted that the use of the Gilsum Village Store site for a new food service business does not need site plan review, with all in favor.*

**II. Minutes**

Vicki distributed hard copies of the January and February minutes and asked the Board to review them.

*On a motion by Brian Bazarnicki/seconded by Tom Julius, the minutes of January 9, 2025 were approved, with all in favor.*

*On a motion by Brian Bazarnicki/seconded by Tom Julius the minutes of February 13, 2025 were approved, with all in favor.*

**III. SolSmart**

Vicki believes that Heidi has filed the paperwork.

**IV. Gordon Excavation**

Vicki reported that blasting has begun. Water testing took place, but they did not wait a week before blasting, only three days. Tom stated that it seems that there is nothing for the Board to do at this time, other than to monitor.

**V. Planning Board Responsibilities**

Tom reviewed what was discussed at the last meeting regarding sharing the work, so that Vicki is not so burdened.

Brian said that a new office assistant has been hired. While she only works 10 hours a week, it is hoped that she can take on some of the administrative tasks for the Planning Board, such as processing applications and posting notices. Tom stated that he likes having the agenda a week in advance, and Vicki has been really good about doing that, and hopefully the new assistant can help with that.

As for the overall Board procedures, although they have the handbook and the regulations, Tom said he really needs to see a flowchart in order for it all to make sense to him. Brian said that the Select Board is beginning to put together what they are calling a continuity binder, so that future members will know the procedures for all of their responsibilities, and that he thinks every board should have one. Vicki noted that NHMA has flowcharts for various things. Tom suggested that they all work on one at the next meeting, and he will be happy to begin to draft something. He is also willing to facilitate a meeting from time to time.

**VI. Agenda for Next Meeting April 10, 2025**

- A. Minutes of March 13, 2025
- B. Develop a Flowchart for Board Procedures.

*Motion by Tom Julius/seconded by Brian Bazarnicki to adjourn at 7:48 P.M. with all in favor.*

Respectfully Submitted by:

Carol Ogilvie

**Approved April 10, 2025**

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Victoria Ayers, Chair

*Brian Bazarnicki*

09-10-25

Brian Bazarnicki

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Heidi Bukoski

*Tom Julius*

09-10-25

Tom Julius

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Bill Whyte

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Carol Ogilvie

