

**Town of Gilsum
PLANNING BOARD
MEETING MINUTES**

July 10, 2025

Board Present: Heidi Bukoski, Member; Kevin Barnes, Member; and Brian Bazarnicki, *Ex Officio*.

Over Zoom: Tom Julius, Chair

CTO: Tom called the meeting to order at 7:05 P.M.

I. Procedures

a. Meeting Minutes

The June 12, 2025 minutes were distributed and reviewed by the Board.

On a motion by Heidi Bukoski/seconded by Brian Bazarnicki, the minutes of June 12, 2025 were approved, with all in favor.

II. Planning Board Organization

a. Tom discussed the various locations in the Town Office building where Planning Board items are kept.

- 1) There is a space on the bottom shelf of the bookcase that is reserved for planning board materials.
- 2) The file cabinet in the basement backroom has manuals and materials that are out of date.
- 3) The Select Board office has a planning board drawer in a file cabinet with files to be archived (related to specific properties).

b. Carol emptied the four drawers and put back only those materials that seemed relevant and still useful. The remainder was taken to the transfer station. Town Clerk Deb is going to arrange a mail box for the planning board.

c. The Board discussed the idea of subdivisions and separate mailing addresses. Also noted that there is not a \$200 fee for Site Plan review, and whether there should not be a fee. This will be discussed further at the August meeting.

III. Regulatory

The Board reviewed the Rymes application for a lot line adjustment and agreed that the application was complete. The hearing will be scheduled for August 14, 2025.

IV. Planning

a. Solar Ordinance

The Board discussed solar ordinances and the examples and other materials provided to them. There is a model ordinance to review and examples from two towns. The Board was highly encouraged by the examples from SolSmart and look forward to the model ordinance. Carol has drafted an outline of what an ordinance could contain. At the next meeting, everyone should be familiar with the materials and be prepared to discuss. Heidi will reach out to Frank Richter to see if we can still get assistance.

b. Master Plan

The Board discussed the plan to update the master plan and how that could happen. He noted that there are parts that are easily to delete and other parts that need updating. The Board will need to pick away in order to get this accomplished.

V. Informational

Tom provided a review of the Planning Board Roundtable held in Chesterfield on June 26th by the Planning Commission.

- There were 8 – 10 towns represented
- There was discussion about recruitment of board members; suggestions included:
 - Community dinners to have various boards and committees represented
 - Have the participants discuss what they are doing and why they are important.
- There was a preview of the legislative changes. Town Clerk Deb sent the Planning Board a list of new laws that pertain to the planning board.

VI. Next Meeting – August 14, 2025 – Draft Agenda Items

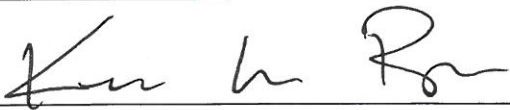
- a. Minutes of July 10, 2025
- b. Continued discussion of Master Plan
- c. Potential Solar Ordinance

On a motion by Brian Bazarnick/seconded by Kevin Barnes, the Board voted to adjourn at 7:53 P.M. with all in favor.

Respectfully Submitted by:

Heidi Bukoski

Approved August 14, 2025



Kevin Barnes



Brian Bazarnicki



Heidi Bukoski



Tom Julius, Chair

Bill Whyte

Carol Ogilvie

Carol Ogilvie, Alternate

