

Town of Gilsum
PLANNING BOARD
MEETING MINUTES
October 22, 2025

Board Present: Tom Julius, Chair; Kevin Barnes, Member; Heidi Bukoski, Member; Bill Whyte, Member; Brian Bazarnicki, *Ex Officio*, and Carol Ogilvie, Alternate

CTO: Tom called the meeting to order at 7:00 P.M.

I. Procedures

- a. Meeting Minutes – September 24, 2025. Tom distributed the minutes for the Board’s review.

On a motion by Brian Bazarnicki/seconded by Heidi Bukoski, the Board voted to approve the minutes of September 24, 2025, with all in favor.

- b. Planning Board Budget.

Tom provided a print out of the Planning Board’s Profit and Loss statement as of 10/9/25. The total budget for this year is \$2,652, accounting for income and expenses. The only income the Board has is from processing applications; and because the Town has to pay the expense first, it levels out in the budget. There are a few items in the expense column that are essentially placeholders; no money has been spent on these items, but a dollar amount is allocated in the event of need (examples: printing, professional service, training & certification).

Tom suggests that the budget is left as is for now, and review the expenses at the end of the fiscal year.

Carol pointed out that, in reviewing the advertising fee line item, a previous application used an older form and was charged a different fee. The correct form is on the website; but the application fee for site plan review needs to be adjusted. Carol will confirm what the newspaper notification fee is, and the Board will discuss this again next meeting.

On a motion by Heidi Bukoski/seconded by Brian Bazarnicki, the Board voted to submit a level-funded budget for next year, with all in favor.

II. Regulatory Updates

- a. Tom reported that there are no new applications.

III. Planning

- a. Solar Array Ordinance.

The Board reviewed the draft ordinance and identified several edits. Carol will make the changes and the Board will review the draft at the next meeting. Next steps would be to have a public hearing in December, with time for a second hearing in January, if necessary.

- b. Blasting - Table
- c. Master Plan - Table

IV. Informational

- a. 2025 Legislative Changes
 - i. Tom provided a summary of legislation in the Board's packet.
- b. Gilsum Hazard Mitigation Meeting on October 23rd. Tom will attend this meeting.
- c. Citizen Planner Roundtable. The next meeting will be on October 28th at the Dublin Public Library, from 5:30 pm to 7:30 pm. The program features Sarah Brock from Clean Energy New Hampshire.

V. Next Meeting – November 25, 2025 – Draft Agenda Items

- a. Minutes of October 22, 2025
- b. Review of Draft Solar Ordinance, v2
- c. Discussion of other potential zoning amendments
- d. Review of Site Plan Review application fee.

On a motion by Brian Bazarnick/seconded by Heidi Bukoski, the Board voted to adjourn at 9:00 P.M. with all in favor.

Respectfully Submitted by:

Carol Ogilvie

Approved _____, 2025

Kevin Barnes

Brian Bazarnicki

Heidi Bukoski

Tom Julius, Chair

Bill Whyte

Carol Ogilvie, Alternate