Filing Date:_____

Gilsum Planning Board

P. O. Box 36

Gilsum, NH 03448

https://gilsum-nh.gov/planning-board/

APPLICATION FOR SITE PLAN REVIEW

_____Minor Site Plan Review _____Major Site Plan Review

Is this an application of Regional Impact?___Yes ___No

This application, together with three (3) paper copies of the plan and a filing fee of $100 must be filed with the planning board at a regularly-scheduled meeting. (Unless otherwise noticed, the planning board meets the 4th Wednesday of each month.) A completed application consists of the following information.

1. Name, mailing address. and telephone number of applicant.

_____

_____

2 Name, mailing address, and telephone number of owner of record if other than applicant.

_____

_____

3. Tax Map_____ Lot Number_____ Zoning District(s) _____
4. Water Supply and Pollution Control Division Approval No._____
5. Location of Project:_____
6. Project Manager/Telephone Number:_____
7. Description of Project:_____

_____

_____

_____

8. All items on the attached checklist must be completed unless waived by the Planning Board.
9. Abutters: Attach a separate sheet listing the names, mailing addresses and tax map & lot numbers of all abutters, including those across a street, brook or stream; the person(s) who prepared the plan; and any holders of conservation, preservation, or agricultural preservation easements. Names should be taken from the Town tax records no longer than five (5) days prior to the application submission.
10. Payment of all applicable fees:

a	Basic Filing Fee - $100	$_____
b	Advertising – At Cost	$_____
c	Abutter Notification - $12.50/abutter	$_____
	TOTAL	$_____

The applicant and/or owner or agent certifies that this application is correctly completed with all required attachments. Any additional costs for engineering or professional services incurred by the Planning Board or the Town for processing this application shall be borne by the applicant and/or owner.

The applicant/owner also authorizes the Gilsum Planning Board to access the property in order to perform road inspections or any other inspections deemed necessary by the Board or its agents, to ensure conformance of on-site improvements with the approved plan and all Town ordinances and regulations.

I HEREBY APPLY FOR SITE PLAN REVIEW AND ACKNOWLEDGE I WILL COMPLY WITH ALL THE APPLICABLE ORDINANCES AND REGULATIONS OF THE TOWN OF GIL SUM IN THE DEVELOPMENT AND CONSTRUCTION OF THE PROJECT.

Owner or Agent_____

Date_____

If this application is determined by the Planning Board to be complete, it will be placed on the agenda on _____for submission.

(date)

FOR PLANNING BOARD USE ONLY

Completed Application Submitted to Planning Board_____

(date)

Application Accepted/Rejected_____

(date)

Public Hearing_____

(date)

Application Approved/Disapproved_____

(date)

Notice of Decision Sent to Applicant_____

(date)

GILSUM PLANNNG BOARD

SITE PLAN REVIEW REGULATIONS CHECKLIST

Required			Submitted	
Yes	**No**		**Yes**	**No**
		A. Existing Data and Information		
		1. Location of site		
		2. Name and address of owner of record, applicant, or persons or firm preparing the plan, and abutting land owners.		
		3. Scale of map (I" = 100'), north arrow and date.		
		4. Stamp of licensed engineer and/or surveyor.		
		5. Names and address of other persons or firms preparing information for the map.		
		6. Vicinity sketch (I" = 500'), zoning districts and boundaries for the site and within 1,000 feet of the site.		
		7. Boundaries of any special flood hazard areas.		
		8. Surveyed boundary lines, angles or bearings of the lines, dimensions, street frontage, and lot area in acres and square feet.		
		9. Location and width of all easements.		
		10. Existing grades and topographic contours at five-foot intervals, with spot elevations where grade is less than 2%. Low, high and other areas needing spot elevations shall be shown with dashed lines.		
		11. Shape, size, height and location of structures on the site and within 200 feet of the site.		
		12. Natural features such as watercourse, water bodies, vegetation.		
		13. Man-made features, including roads and all structures.		
		14. Use of abutting properties with approximate location of structures, including access roads.		
		15. Size and location of all septic and water systems, including any that are off-site to which connection is planned.		
		16. Existing landscaping, signage and lighting.		
		17. Soils data (types and boundaries) from the Cheshire County Soils Survey, with wetlands identified.		
		B. Proposed Development		
		18. Proposed grades and topographic contours at five-foot intervals, with spot elevations where grades is less than 2%.		
		19. Shape, size, height and location of proposed structures, including expansion of existing structures, with typical elevations and floor plans.		
		20. Location and width of proposed streets, driveways and sidewalks.		

Required			Submitted	
Yes	**No**		**Yes**	**No**
		21. Location and number of parking spaces and loading areas.		
		22. Design and location of all proposed water and sewage facilities, and provision for any future expansion.		
		23. Waste disposal facilities.		
		24. Location, type and size of all proposed landscaping and screening.		
		25. Exterior lighting and signage plans.		
		26. Plans for snow removal and storage.		
		27. Circulation plan of the interior of the lot for both pedestrians and vehicles. Access plan and any proposed changes to existing public streets.		
		28. Construction drawings for all structures, facilities and roads.		
		29. Plan for erosion and sedimentation control.		
		30. Location of common land, dedicated easements.		
		31. Provisions for fire safety.		
		32. Stormwater drainage plan.		
		33. Location of all building setback lines.		